**Report**: ANCHOR Care Enrollment Report

**Purpose:** The purpose of the ANCHOR Care Enrollment Report is to identify consumers who were enrolled in ANCHOR within a specified timeframe.

**Utilization:** The ANCHOR Care Enrollment Reportidentifies and tracks consumers enrolled in ANCHOR in a given month. The ANCHOR program is a short term program with the intent to provide support, empowerment, and accessto appropriate services and programs.Supervisors and Managers are expected to use this report monthly to ensure ANCHOR consumers are appropriately enrolled in ANCHOR and to assist with tracking of enrollments. Business Rule Tracking ANCHOR in SAMS dated Feb. 1, 2019 *footer: Business Rule – Tracking ANCHOR in SAMS Final 2-10-19.docx*

The ANCHOR Care Enrollment Report is based on a Harmony Advanced Reporting (HAR) query. The HAR query pulls data from the HAR\_Consumers and HAR\_Care\_Enrollments tables which contains data related to Social Assistance Management System (SAMS) consumers and enrollments. The filters in the report are ANCHOR care enrollment start date, ANCHOR care enrollment end date, ANCHOR care enrollment termination date and the ASAP.

The query pulls consumers with an active care enrollment of ANCHOR based on the reporting period set in the filters. The report includes consumers who were active at least one day in the reporting period. This includes consumers whose ANCHOR enrollment end/terminated during the reporting period and also consumers who were still active in ANCHOR at the end of the reporting period. The reporting period can be set by the user and be monthly, quarterly, annual or customized. The Start Date (less than or equal to) should be used to enter the reporting period end date. The Termination Date (greater than or equal to or null) filter should be used to enter the reporting period start date and the End Date (greater than or equal to or null) should be used to enter the reporting period start date. The Agency filter includes a list of all of the ASAPs and one or more ASAPs can be selected.

Example: If you wanted to see a list of consumers who were active in ANCHOR at some point during the month of July 2019, you would enter 7/31/2019 in the Start Date (less than or equal to) filter, 7/1/2019 in the End Date (greater than or equal to or null) filter, and 7/1/2019 in the Termination Date (greater than or equal to or null) filter.

The report has seven columns. The first column is the Agency (ASAP) name which is listed as the default agency in the SIMS consumer record. The second column is the Care Program and always displays ANCHOR, the third column in the SIMS consumer ID, and the fourth column is the consumer's full name. The fifth column in the ANCHOR care enrollment start date, followed by the ANCHOR care enrollment End Date, and last is the ANCHOR care enrollment Termination Date.