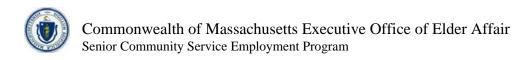


## Senior Community Service Employment Program (SCSEP) ASSESSMENT

CURRENT JOB-SEARCH ACTIVITIES								
Last Name:		First Name:		MI:	SS# (last 4 digits):		Date:	
Purpose in Seeking Assistance from SCSEP:								
How Long Unemployed:		Registered w/ One StopCenter: Y		:	☐ No	Last Contact:		
What have you been doing to find a job:								
EXPERIENCE (INCLUDING WORK, VOLUNTEER, HOMEMAKING, ETC.)								
Job Title	Title Start/End Dates		Reason for Leaving		Duties			
EDUCATION AND TRAINING HISTORY								
How would you rate your skills in the following (if not English or if bilingual, specify language(s):								
Reading: Excellent Good Fair Poor Not at All Language(s):								
Writing: Excellent Good Fair Poor Not at All Language(s):								
Math: Excellent Good Fair Poor Not at All								
Highest Grade Completed: (see intake form)								
Diplomas/Degrees Rec'd: (see intake form) GED HS AA BA/BS MA/MS PhD								
Certificates/Licensures:								
Other Training Rec'd:								
Training you would like to pursue:								
Have you sought out information on this training?								
Type of job this might lead to:								
Barriers to pursuing this training:								
Additional Comments:								



## Senior Community Service Employment Program (SCSEP) ASSESSMENT

JOB-RELATED SKILLS (PLEASE CHECK ALL THAT APPLY)							
Office/Clerical:	Building/Maintenance:	Miscellaneous					
Typing WPM:	☐ Drywall	Childcare					
Computer (Specify below)	Painting	Adult Care					
Filing	Carpentry	Animal Care					
Bookkeeping	Maintenance	Food Service/Handling					
Customer Service	Mechanical	Landscaping					
Telephone/Receptionist	Forklift	Driving					
Sales	Packing/Shipping	Teaching/Supervising					
Please explain the above as necessary and tell us about any additional skills or talents you have:							
Hobbies and/or Other Interests:							
BARRIERS TO EMPLOYMENT							
Please tell us about any limitations you think might be a barrier to your securing unsubsidized employment These may include (but are not limited to) language, education, transportation, healthy, family situation:							
☐ Language ☐ Education ☐ Transportation ☐ Health ☐ Family Situation ☐ Age ☐ Other							
Please Explain:							
SCSEP REPRESENTATIVE'S ASSESSMENT							
Job-Search Skills that need to be learned/updated/reviewed:							
☐ Resume ☐ Cover Letter ☐ Job search ☐ Interviewing ☐ Filling out applications ☐ Grooming							
Possible Community Service Assignments to Meet Employment/Training Interests							
1.							
2.							
3.							
Classroom/Other Training to Assist Participant in Obtaining Unsubsidized Training:							
Participant's Signature:		Date:					
SCSEP Representative:	Title:						
SCSEP Representative's Signature:	Date:						