



On-the-Job Experience Training Plan and Program Report

This is a Training Plan for _____, the OJE Participant,
and _____, the Employer who has agreed to provide On-the-
Job Training Experience in the position of _____
from _____ to _____ (dates).

Timeline Dates	Goal	Benchmark	Goal Achieved & Progress Notes

The **Employer** agrees to provide adequate supervision and training as outlined above. Further, the employer agrees to keep the OJE Participant as a permanent employee upon successful completion of this training Plan.

The **OJE Participant** agrees to participate in their training to the full extent of their abilities and learn the job as quickly as possible. Further, the OJE Participant agrees to accept unsubsidized employment with the employer upon successful completion of the training program.

Signature of Employer

Date

Signature of OJE Participant

Date

Signature of SCSEP Official

Date