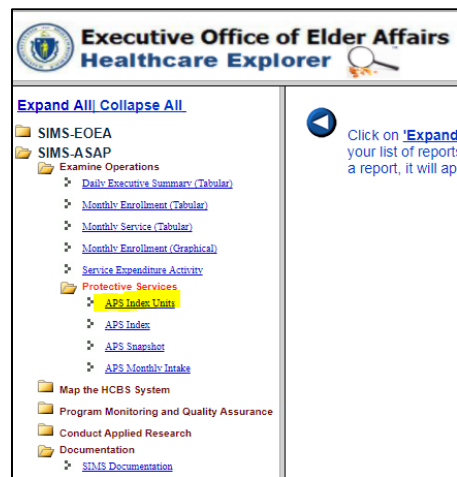


Adult Protective Service (APS) Index Units Report

A new Protective Service (PS) report has been posted to the HCBS Explorer. The report is called 'APS Index Units' and replaces the Excel spreadsheet of PS units posted on 800AgeInfo. The APS Index Units report includes the monthly units associated with the PS billable activities and also allows users to download and view the Intake & Investigation IDs associated with the units. Below is a brief tutorial of where to find the report and how to download the list of IDs associated with each unit.

1. Login to Explorer using Pulse
2. Navigate to the SIMS-ASAP folder, then Examine Operations subfolder, and then the Protective Services subfolder. Click on the APS Index Units link highlighted below.



3. The report will display with the number of units for Intakes (Walk In), Screened Out, Completed Investigations, Substantiated Investigations and Ongoing Services by ASAP. There are filters on the top right corner to select a month. On the 15th of each month, the previous month's report will be available (i.e. the December report will be available January 15th)
4. Click on the number you want to see the Intake & Investigation IDs associated with those units.

Report | Trend Chart

APS Index Units Report

Period: 2017-11

Agency	Activity										Grand Total	
	Intakes (Walk In)		Screened Out		Completed Investigations		Substantiated Investigations		Ongoing Services			
	Units	%	Units	%	Units	%	Units	%	Units	%		
Bristol	2	8.7%	135	11.2%	167	12.0%	86	11.0%	133	10.0%	523	11.1%

- Then click the **Download** button in the bottom right hand corner of the screen

Report | Trend Chart

APS Index Units Report
Period: 2017-11

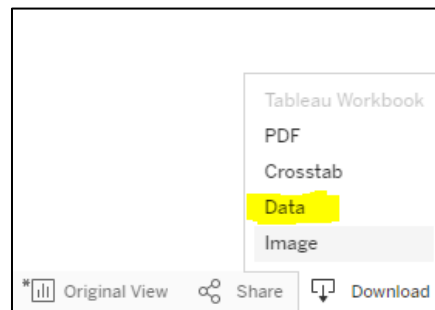
Year Month
11 (14)
11 2017-11

	Intakes (Walk-In)		Screened Out		Completed Investigations		Substantiated Investigations		Ongoing Services		Grand Total	
	Units	%	Units	%	Units	%	Units	%	Units	%	Units	%
Bristol	2	8.7%	135	11.2%	167	12.0%	86	11.0%	133	10.0%	523	11.1%
Cape Cod			52	4.3%	64	4.6%	45	5.7%	59	4.5%	220	4.7%
Central Boston	1	4.3%	84	7.0%	146	10.5%	74	9.4%	98	7.4%	403	8.6%
Greater Lynn			36	3.0%	23	1.7%	21	2.7%	39	2.9%	119	2.5%
HESSCO			16	1.3%	24	1.7%	16	2.0%	25	1.9%	81	1.7%
Highland			40	3.3%	23	1.7%	17	2.2%	26	2.0%	106	2.2%
Lifefath			40	3.3%	75	5.4%	39	5.0%	77	5.8%	231	4.9%
Merrimack	2	8.7%	106	8.8%	130	9.4%	79	10.1%	168	12.7%	485	10.3%
Minuteman			55	4.6%	44	3.2%	18	2.3%	44	3.3%	161	3.4%
Montachusett			45	3.7%	40	2.9%	21	2.7%	32	2.4%	138	2.9%
Natic Valley			70	5.8%	80	5.9%	51	6.5%	68	5.1%	269	5.7%
North Shore			42	3.5%	45	3.2%	41	5.2%	69	5.2%	197	4.2%
Old Colony	3	11.0%	72	6.0%	103	7.4%	41	5.2%	64	4.8%	283	6.0%
SensorCare			27	2.2%	24	1.7%	15	1.9%	35	2.6%	101	2.1%
Somerville			27	2.2%	9	0.6%	9	1.1%	14	1.1%	59	1.2%
South Shore			54	4.5%	85	6.1%	49	6.2%	69	5.2%	257	5.4%
Springfield	1	4.3%	69	5.7%	108	7.8%	55	7.0%	70	5.3%	303	6.4%
Springwell			86	7.2%	77	5.6%	40	5.1%	52	3.9%	255	5.4%
Tn Valley			41	3.4%	44	3.2%	23	2.9%	49	3.7%	157	3.3%
Worcester	14	60.9%	105	8.7%	66	4.8%	45	5.7%	113	8.5%	343	7.3%
Grand Total	23	100.0%	1,202	100.0%	1,387	100.0%	785	100.0%	1,324	100.0%	4,721	100.0%

11/13/2017 1:40:31 PM

Original View | Share | **Download**

- Select the **Data** option



- Click on **Full data** tab to see the Intake/Investigation ID's associated with the units.

View Data - Google Chrome

Secure | <https://umwuhsapps01.uhealthsolutions.org/vizql/t/EASIMS/>

Summary **Full data**

Showing first 133 rows.
[Download all rows as a text file](#)

☐ Show all columns

Agency	Intake / Investigation ID	#	Activity	Units	Year Month
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- If you want to export to Excel, select [Download all rows as a text file](#).